

The Association of Secretaries and
Administrative Professionals in Asia Pacific

22nd ASA Congress
13-17 September 2014 - Karachi, Pakistan

**"Standing High in
Challenging Times!"**

Organised and Hosted by:



Distinguished Secretaries' Society of Pakistan

Messages



Welcome to the Avari Towers, Karachi for the 22nd ASA Congress in September 2014! Our theme is "Standing High in Challenging Times!" This was chosen, keeping in view the ongoing challenges facing Secretaries and Administrative Professionals in the world today.

Although the role has greatly changed and evolved, the importance of world-class Secretaries and Administrative Professionals cannot be challenged even in today's fast-moving, advanced technology era. During the Congress we will discuss the challenges and changes in the role of the secretary and the ongoing training needed to equip oneself to meet - and indeed exceed - the demands of the challenging corporate world.



On behalf of the Organising Committee, the Distinguished Secretaries' Society of Pakistan, I look forward to seeing you all here in September in this, the International Year of the Secretary and Administrative Assistant!

Maharukh Bhiladwala
President, DSSP - President, ASA



I'd like to personally invite each of you to the 22nd ASA Congress! It's an exciting time for DSSP as we progress in our preparations for this event, especially as it ties in with ASA's Ruby Anniversary!

Professionally we are confronted with many challenges and we're coping with these during a time of global change. Our theme is just this; about meeting challenges of the ever demanding corporate world. At this congress a new contest will be introduced – the ASA Project Award. All member associations will be participating and this will definitely be an interesting part of the programme.

We look forward to welcoming large delegations from all the ASA Member Associations, and will be pleased to address any queries.

Cheryl Mathew
Organising Chairperson

Secretariat



Maharukh Bhiladwala
President DSSP/ASA
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Member of:



The Association of Secretaries and
Administrative Professionals in Asia-Pacific

DSSP



The Distinguished Secretaries' Society of Pakistan (DSSP) was established in 1971 for lady Secretaries working for the senior-most executives in private and multinational companies in Pakistan. In 1982, DSSP became a member of the Association of Secretaries in Asia, now called Association of Secretaries and Administrative Professionals in Asia-Pacific (ASA). Today, DSSP members are a recognised force in the workplace and enjoy preferential treatment in the job market.

The Society holds periodical tea/luncheon meetings at which are discussed various matters of interest to the Secretarial profession in general and Pakistan in particular. Seminars, workshops and secretarial courses conducted by DSSP's senior members as well as outstanding professionals in various business disciplines, are among the routine activities enjoyed by the general body.

ASA



The Association of Secretaries and Administrative Professionals in Asia-Pacific (ASA) was founded in 1974 by Ms. Virginia P. Elbinias, then incumbent President of the Philippine Association of Secretaries and Administrative Professionals, Inc. (PAS). PAS hosted the first Asian Congress of Secretaries in Manila that year which was attended by secretaries from secretarial associations across Asia and Australia. 2014 coincides with ASA's Ruby Anniversary.

The formation of ASA has created a means for secretarial associations to communicate with each other for the betterment of the individual association and the profession. To date there are 14 member-country Associations. Every alternate year, a Secretarial Congress is held in one of the ASA member countries, by rotation. DSSP hosted its first ASA Congress in May 1990 in Karachi, Pakistan.

ASA's Mission/Vision:

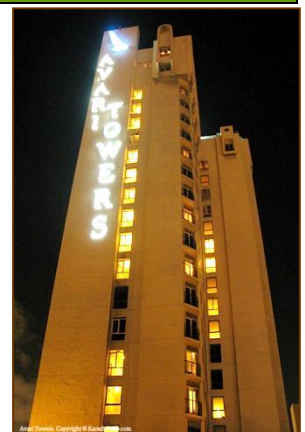
- To be recognised as the apex body for Secretarial and Administrative Professional Associations in Asia-Pacific.
- To promote friendship, understanding and exchange of ideas and experiences among the Secretarial and Administrative Professional Associations in Asia-Pacific.
- To provide a platform to develop core competencies at the workplace.
- To propagate the secretarial and administrative profession in the global business community.

Venue



Our Congress venue and accommodation is at the internationally famous Avari Towers Hotel, Karachi, Pakistan.

The Hotel is located in the heart of the city and is one of the most prestigious and comfortable hotels, with top class facilities. The beautiful and historic Frere Hall, Flag Staff House, Trinity Church (Anglican) and downtown commercial area are a short distance away.



The Programme

Friday - 12 September 2014		
Time	Activity	Attire
1930 - 2130	ASA Council of Presidents and Co-coordinators' Welcome Dinner (Pre-Congress)	Smart Casual
Saturday - 13 September 2014		
Time	Activity	Attire
0700 - 0830	Breakfast - for resident delegates	
0900 - 1300	ASA Council of Presidents' meeting followed by lunch	Smart Casual
0900 - 1700	Registration of Delegates	
1900 - 2200	Opening Night : Welcome messages followed by dinner and entertainment	Formal/Traditional
Sunday - 14 September 2014		
Time	Activity	Attire
0700 - 0830	Breakfast - for resident delegates	Business
0900 - 1030	Official Opening of the Congress	
1030 - 1100	Tea/Coffee break	
1100 - 1230	Photo Session for ASA delegates country-wise	
1230 - 1330	Lunch	
1400 - 2200	City Tour and Dinner	Tour Attire
Monday - 15 September 2014		
Time	Activity	Attire
0700 - 0830	Breakfast - for resident delegates	Business
0900 - 1030	"Standing High – Changing Perceptions in Challenging Times" - <i>Barrister Shahida Jamil</i>	
1030 - 1100	Tea/Coffee break	
1100 - 1245	"Mastering the 3 P's – Polish, Professionalism and Power" - <i>Pouruchisty Sidhwa</i>	
1300 - 1350	Lunch	
1400 - 1530	"Secretarial Success – The New Rules" - <i>Umair Jaliawala</i>	
1530 - 1600	Tea/Coffee break	
1600 - 1800	ASA Bazaar	
1830 - 2200	Congress Attendance Recognition Certificates & Awards followed by Dinner	Smart Casual
Tuesday - 16 September 2014		
Time	Activity	Attire
0700 - 0830	Breakfast - for resident delegates	Business
0900 - 1030	"Beware Confusion" - <i>Arshi Ahmad-Aziz</i>	
1030 - 1100	Tea/Coffee break	
1100 - 1245	"Social Media" - <i>Menin Rodrigues</i>	
1300 - 1350	Lunch	
1400 - 1530	"Rising Above" - <i>Shireen Naqvi</i>	
1530 - 1600	Tea/Coffee break	
1600 - 1645	Workshop	
1800 - 1930	Contest - ASA Project	
1930 - 2200	ASA Ruby Anniversary celebrations – Karachi Nights!	Smart Casual
Wednesday - 17 September 2014		
Time	Activity	Attire
0700 - 0830	Breakfast - for resident delegates	Business
0900 - 1000	Summary of ASA Council of Presidents' meeting	
1000 - 1030	Tea/Coffee break	
1030 - 1230	Presentation of Attendance Certificates and Certificates to Organising Committee Exchange of Gifts Handover of ASA Flag & Gavel and Presentation by the next host country	
1300 - 1350	Lunch	
1400 - 1630	Rehearsals for Closing Night Performance	
1830 - 2200	Closing Night : Dinner and Performance by ASA Member Associations	Formal/Traditional
Thursday - 18 September 2014		
Time	Activity	
0700 - 0830	Breakfast - for resident delegates followed by checkout/airport transfers	

Speakers

Barrister Shahida Jamil is the first woman to be appointed Provincial Law Minister in 1999 and in 2000 as Federal Minister for Law, Justice, Human Rights and Parliamentary Affairs in Pakistan. Shahida Jamil, a Barrister-at-Law from the Society of Gray's Inn, London, holds a B.A. in Political Science and English Literature from Karachi University, is an advocate of the Sindh High Court Bar Association and a Professor for the Masters of Law Programme at the Sindh Muslim Law College, Karachi. She has been a World Bank Consultant for the Karachi Port Trust and Special Advisor to the Japanese Bank of International Cooperation. Barrister Jamil is a member of the Pakistan side of the Track II Diplomacy body and of the Pak-US Alumni Network.



Pouruchisty Sidhwa is Director Human Resources for GlaxoSmithKline Pakistan Ltd. heading the HR operations for Pakistan, Iran and Afghanistan. She spent 23 years in the banking industry, starting her career in Finance, moving through various disciplines and finally to HR. She took a leap of faith twice; once when she moved from business into HR and again when she moved from banking to manufacturing and now Pharmaceuticals. Career oriented, she believes every woman is able to achieve whatever she can in life. Her supportive family has been her strength in her journey thus far. She believes in giving her best and leaves unto God the rest. Pouruchisty is smart, cheerful and witty with a positive attitude towards life.



Umair Jaliawala is a Trainer, Entrepreneur and Activist. He is currently CEO & Director at School of Leadership; Founder, Torque Corp; Executive Director, The Indus Entrepreneurs, and Executive Member, Trainers' Resource Group. In the past, he has set up Young Leaders' Conference 2006 and has also launched inLuv at Unilever Pakistan.



As a trainer, Umair assimilates business, religion, philosophy and psychology. His sessions are a roller-coaster journey of realisations, audio-visual content, exercises and simulations. A usual Jaliawala session makes participants reflect, celebrate, cry and connect.

Arshi Ahmad-Aziz is founder and Lead Trainer of ITC – The Institute of Training and Consultancy, whose objective is to Maximise Human Potential. She holds a LLB (Hons.) and MA in Social Policy and Administration from Nottingham University, UK. A Certified LUMS (Lahore University of Management Sciences) Trainer, she has been providing training and consultancy since 1984, conducting training programmes in the UK, UAE, Bangladesh and Pakistan.



Arshi has worked at a variety of hierarchical levels, from supervisors to secretaries to senior management and intermediary levels, with multinational, national and social sector organisations, conducting various human development programmes. She has had seven books and over 300 articles published.

Menin Rodrigues is a practitioner of marketing services, strategic communications and negotiations. He counsels a cross-section of corporate organisations in external affairs and crisis management issues. He manages his firm SHAMROCK Communications (Pvt.) Ltd. with offices in Karachi, Lahore and Islamabad, specialising in marketing services, conference research, planning & management, publications, social-media dynamics and media relations. With a master's degree in business administration, a diploma in journalism & mass communication, Menin is a certified trainer in strategic public relations, communications & media training, practising social science through his writings, and contributing much of his time to charitable and community work.



Shireen Naqvi's experience as Founding Director, School of Leadership (SoL) and senior management consultant/facilitator at Navitus, includes consultation by various local and multinational corporations, NGOs and educational resource centres across Pakistan. Focusing on personal social development and visionary leadership, she organised and led the annual Young Leaders Conference (YLC) from 2002 to 2012. Shireen's success in facilitating competency-building programmes lies in her adaptability to people. Being exposed to diverse cultures through extensive travelling and experiences, Shireen believes in the value of diversity and the existence of immense potential in each individual. Stimulating and enhancing the latent talents of participants in her workshops, she aims to develop inner discipline, greater resolve and empathy in people. An MBA (1993), from Institute of Business Administration, University of Karachi, majoring in Management Information Systems, Shireen is married, has two children and lives in Karachi.



Karachi



Karachi, on the Arabian Sea near the Indus River delta, is the largest city and former capital of Pakistan. It is Pakistan's chief seaport and industrial centre, a transportation, commercial and financial hub. It has large automobile assembly plants, oil refineries, a steel mill, shipbreaking, railroad yards, jute and textile factories, printing and publishing plants, media and entertainment industries, food processing plants and chemical and engineering works. Karachi has several universities and educational institutions, the national museum with fine archaeological collections and the tomb of Quaid-e-Azam Muhammad Ali Jinnah, founder of Pakistan.

Frere Hall is one of the well preserved buildings in Karachi from the days of the British Raj. It was built in honour of Sir Henry Bartle Edward Frere (1815-1884), who was known for promoting economic development in Karachi.



Port Grand built on the old Napier Mole Bridge near the Karachi Port, is a shopping, dining, leisure and entertainment experience like no other.

Karachi offers handicrafts from all over Pakistan in striking colour combinations; traditional embroidery and crafts in exquisite designs and awesome materials. Sindhi crafts allure people from all over the world! There are Bazaars in every neighbourhood of Karachi. The most popular are: Bohri Bazaar, Tariq Road, Zainab Market, Dolmen Mall, etc.

Post-Congress Tours



Pakistan is endowed with rich and varied flora and fauna. The Himalaya, Karakoram and Hindukush ranges with their alpine meadows and permanent snow line offer a remarkably rich variety of vegetation and associated wildlife.

Lahore is the cultural, academic and intellectual centre of Pakistan. For 200 years, Lahore remained a thriving cultural centre of the great Mughal Empire, when the city was beautified with palaces, gardens, monuments and mosques.

The twin cities of Rawalpindi and Islamabad lie against the backdrop of the Margalla Hills on the Potohar plateau. There are a series of wonderful Hill resorts on the ridge between Murree and Abbottabad. Murree is a very popular hill station about 50 km north of the capital Islamabad while Abbottabad is a city in Khyber Pakhtunkhwa province. The main tourist attractions here are the town of Nathia Gali and resort of Ayubia.

Post-congress tours are available through our travel consultant at very competitive rates. These rates are subject to change at time of reservation.

- Tour 1: Historic tour of Lahore - 3 days / 2 nights - US\$350/-
 - Tour 2: Islamabad – 2 days / 1 night - US\$350/-
 - Tour 3: Lahore and Islamabad - 3 days / 2 nights - US \$450/-
 - Tour 4: Islamabad and Murree hills - 3 days / 2 nights - US \$450/-
- Additionally, day tours to historical sites in Sindh are also available.



For further details contact Naureen Rodrigues, Coordinator ASA Social Events Committee via email at naureen.rodrigues@gmail.com or call (92) 301 825 3311.

Post-Congress Tour Operator:

Zeb Travels Pakistan, Uni Plaza Ground Floor, Hasrat Mohani Road, Karachi – Pakistan.

Email: zeb@cyber.net.pk

Web: <http://www.zebtravels.com.pk>

PAYMENT TO BE MADE TO THE TRAVEL AGENT IN ADVANCE, UPON CONFIRMATION OF SERVICES**Outstation rates include:**

- Economy Class Air Fare on PIA (Pakistan International Airlines). Karachi Return
- Pick up and drop at each airport
- Group of minimum eight persons
- Twin sharing in a Three Star hotel
- English speaking guide services
- Entry charges of the sites and monuments
- AC Vehicle for throughout the tour. Pick up / drop at hotel
- Fuel charges
- Driver expenses and allowances
- Parking fee & Toll taxes (where applicable)

Road trips from Karachi include:

- Pick up and drop from hotel
- Group of minimum eight persons
- English speaking guide services
- Entry charges of the sites and monuments
- AC Vehicle for throughout the tour.
- Fuel charges
- Driver expenses and allowances
- Parking fee & Toll taxes (where applicable)

Rates Do Not Include:

- Lunches and dinners
- Expenses of personal nature
- Any other item not mentioned above

TOUR 1: LAHORE TOUR – 2 NIGHTS / 3 DAYS**Day 01 Lahore**

Visit the **Badshahi Mosque** or "Emperor's Mosque" built in 1673 by the Mughal Emperor Aurangzeb. Continue on to the **Lahore Fort** situated in the north-west corner of the Walled City of Lahore.

In the afternoon see the **Wazir Khan Mosque** also in the old city. Proceed to the **Golden Mosque** or Sunehri Masjid a relative latecomer to Lahore's traditional cityscape.

Overnight stay at Lahore**Day 02 Lahore**

After breakfast visit **Lahore Museum**, an archaeological museum opened in 1894, containing the arts and crafts of the province of Punjab. Outside the Museum see '**Kim's Gun**' immortalised in Rudyard Kipling's novel "Kim". Continue to the **Tombs of Mughal Emperor Jahangir** and his wife **Noor Jehan**.

Suggested lunch at Salt'n Pepper Village Restaurant

In the afternoon visit **Shalimar Gardens**, constructed by Shah Jahan in 1641-2. Later enjoy the flag lowering ceremony at the Pakistan-India **Wagha Border**.

In the evening visit of the old town **Food Street** and **suggested dinner at Coco's Café**.

Overnight stay at Lahore**Day 03 Lahore**

Free day in Lahore

**TOUR 2: ISLAMABAD TOUR – 1 NIGHT / 2 DAYS****Day 01 Islamabad**

City tour of Islamabad. Visit the **Shah Faisal Mosque**, designed by renowned Turkish architect, Vedat Dalokay and named after King Faisal of Saudi Arabia. Proceed to **Lok Virsa**, also known as the National Institute of Folk & Traditional Heritage, located near Shakarparian hills.



See the **National Monument in Islamabad**, representing the four provinces and three territories of Pakistan. From the air the monument looks like a star and a crescent. These represent the star and crescent on Pakistan's flag.

Suggested dinner at Pir Sohawa. Pir Sohawa offers a bird's eye view of Rawal Lake and the twin cities of Rawalpindi and Islamabad.

Overnight stay at Islamabad

Day 02 Islamabad

After breakfast leave for **Taxila**; a 45 minutes' drive. Taxila represents one of the most important archaeological sites in Pakistan and was once the capital of the rich Gandharan Buddhist civilization. Continue visit of the **Site and the Museum**.

TOUR 3: LAHORE & ISLAMABAD – 2 NIGHTS / 3 DAYS

Day 01 Lahore

Begins with **Badshahi Mosque** or "Emperor's Mosque" built in 1673 by the Mughal Emperor Aurangzeb. Next stop is the **Lahore Fort**. Continue to **Wazir Khan Mosque** also in the old city. Last stop is the **Shalimar Gardens**, constructed by Shah Jahan in 1641-2.

Overnight stay at Lahore

Day 02 Lahore – Islamabad

After breakfast, leave for **Rohtas Fort** approx. 03 hrs. drive, one of the most imposing historical monuments which represents the Pathan period of architecture style in Pakistan.

Proceed to **Islamabad** approx. 03 hrs. drive. **Suggested dinner at Pir Sohawa.**

Overnight stay at Islamabad

Day 03 Islamabad

After breakfast leave for **Taxila**; a 45 minutes' drive. Visit the **Site and the Museum**.

Proceed for city tour of Islamabad. Begin with the **Shah Faisal Mosque**. Continue on to **Lok Virsa**. Last stop is the **National Monument**.



TOUR 4: ISLAMABAD AND MURREE HILLS - 2 NIGHTS / 3 DAYS

Day 01 Islamabad

On arrival, set out for **Taxila**; a 45 minutes' drive. Visit the **Site and the Museum**.

Proceed to Islamabad. First visit to **Shah Faisal Mosque**. Continue on to **Lok Virsa**. Next see the **National Monument** in Islamabad. **Suggested dinner at Pir Sohawa.**

Overnight stay at Islamabad

Day 02 Islamabad – Murree Hills

After breakfast leave for **Murree** approx. 02 hrs. drive. Continue visit of **Nathia Gali and Ayubia**. Nathia Gali is a mountain resort town and a part of the hill-stations known for its scenic beauty.

Overnight stay at Murree

Day 03 Islamabad – Murree Hills

After breakfast set out for **Patriata** and **Bhurban**. Patriata is a quiet retreat at the highest point of Murree Hills. There is a chair lift and cable car system for transportation to the highest point. Bhurban is 15 km north-east of Murree.

Return to Islamabad approx. 02 hrs. drive.



TOUR 5: MOHENJO DARO TOUR FROM SUKKUR - 1 DAY**Day 01 Karachi – Sukkur**

Pickup from Sukkur airport. On arrival set out for **Mohenjo Daro** (Mound of the Dead) approx. 02 ½ hrs. drive.

Mohenjo Daro was built around 2600 BC and abandoned around 1900 BC. It was rediscovered in 1922. Lunch will be served at Mohenjo Daro.

After lunch visit of **Site & Museum**; which contain artefacts including engraved seals, terracotta toys, jewellery and other ornaments.

Later drop to the Mohenjo Daro airport. Take flight to Sukkur and then from Sukkur return to Karachi.

**TOUR 6: HYDERABAD AND BHIT SHAH – DAY TRIP**

Pickup from hotel in Karachi at 06.00 hrs.

Leave for **Hyderabad** approximately 02 ½ hrs. drive. Hyderabad is located in the Sindh province of Pakistan. The city was founded in 1768 by Mian Ghulam Shah Kalhoro upon the ruins of a Mauryan fishing village along the bank of the Indus known as Neroon Kot and was formerly the capital of Sindh. On arrival at approx. 0900 hrs. visit one of the famous “**Glass Bangles**” factories. Continue to the **Hyderabad Museum**.

Suggested Lunch at KFC, Hyderabad

After lunch proceed to **Hala**, approx. 01 hr. drive. Hala is one of the most historical, literary and religious towns of Sindh famous for its art, pottery, wood work and cloth printing.

Continue on to visit **Bhit Shah**. Situated at about 56 km from Hyderabad on the National Highway, Bhitshah is the resting place of Sindh's renowned saint and mystic poet Hazrat Shah Abdul Latif Bhitai (1689 - 1752). On arrival at Bhit Shah, witness the printing work of the **Ajrak**. **The unique fabric native to Sindh province**

At 17.30 hrs. return to Karachi. Arrival at Karachi at approx. 21.30-22.00 hrs.

(Subject to departure time from Bhit Shah and traffic).

**TOUR 7: CHAUKHANDI, BHAMBORE, THATTA, MAKLI TOUR – DAY TRIP**

Pickup from hotel in Karachi at 08.00 hrs. and leave for Chaukhandi, a 45 minutes' drive.

Chaukhandi tombs, are attributed to the Jokhio and Baloch tribes and were built between the 15th and 18th century. Afterwards proceed to **Bhambore**, which are the ruins of an ancient port city of Debal from the 7th century located at the base of river Indus. Continue to **Thatta**, once a large and prosperous city which declined after the Indus changed course in the early 8th century. See the beautiful Mosque built by Mughal Emperor Shah Jehan between 1644 and 1647.

Suggested packed picnic lunch box at Thatta

After lunch visit **Makli**, one of the largest necropolises in the world.

At 16.30 hrs. start back to Karachi. Arrival at Karachi at 20.00 hrs. **(Approximately, subject to traffic)**



Additional Information



Visa Requirements:

Visas to Pakistan are required by all nationals. Please check for details with your local Pakistan High Commission Office.

Currency / Credit Cards:

- US dollars remain the most widely accepted foreign currency. When you exchange money keep the official currency exchange receipts that you will be given - this way you have a better chance of exchanging back any unspent currency. Avoid accepting any torn or dirty notes as these are more difficult to spend. You might not always be asked for your passport when you exchange money, but it is advisable to have a photocopy ready.
- Pakistan Rupee (PKR; Symbol Rs.). Notes are in denominations of Rs.5,000, 1,000, 500, 100, 20 and 10. Coins are in denominations of Rs.5, 2 and 1. It is easier to exchange notes in smaller denominations than the Rs.5,000/-
- MasterCard and Visa are generally used in Pakistan. Cash is far more useful – high-end hotels, airline offices, upmarket shops and restaurants will accept credit cards. At some outlets, there may be a 2.5% upcharge on the use of the credit card.
- There are ATMs in all major cities.
- Banking Hours are: Mon.-Thu.: 09.00-17.30 hrs. Fri: 09.00-12.30 and 14.30 – 18.00 hrs. Sat: Few designated branches open from 10.00-13.00 hrs.

Climate and Time Zone:

- September is a hot month in Karachi with temperatures averaging 30Deg. C. As it's also the end of the monsoons, there is a slight possibility of rain. Lahore and Rawalpindi's temperature would be warmer.
- Pakistan is five hours ahead of Greenwich Mean Time (GMT)

Language and Dress:

- Urdu is the national language and English the official language. Both are widely spoken.
- Pakistani women run the whole gamut when it comes to fashion do's and don'ts. You will notice that western clothing on women is generally seen in fashionable areas of major cities. In most rural areas of the country, you should expect to dress conservatively. Women usually wear long shirts (around knee length) called *kameez* or shorter shirts called *kurtis*. The shorter the shirt, the less conservative it is. Along with the long shirt, women usually wear loose pants called *shalwar*. Most women, again outside of posh areas, don't leave home without a *dupatta*, or long scarf. The main purpose of the scarf is to cover your bosom and neckline.
- **As the Karachi city tour (Sun. 14 Sep. 2014) includes visits to places of worship, you might wish to carry a head covering and socks if you are required to enter barefoot.**

Health:

Unclean food and water can cause diarrhoea. Reduce your risk by sticking to safe food and water habits. Use bottled water that is sealed.

Transportation and Shopping:

- There will be a Car Hire Service at the Avari Towers Hotel. Taxis and auto rickshaws are an alternate means of travel. It is advisable to know the approximate fare as they do not run on meters and occasionally visitors to Karachi can be fleeced.
- The nearest market for clothes and souvenirs is Rio Centre, across the road about 5 minutes' walk from Avari Towers, and on the other side of Rio Centre is Zainab Market, approximately 7 minutes' walk from Avari Towers. Shopping here is far cheaper than the high-end malls, but bargaining is a must. Higher-end shopping is available at Atrium Mall, along the same road as the Avari Towers, about 6 minutes' walk from the Hotel. Other malls are Dolmen Mall, The Forum, Ocean Mall and Emerald Tower, all at a 10-15 mins. drive from the hotel.

Power Voltage:

Electricity is 220 – 240 Volts, 50 cycles. Standard fittings are for round two-pin plugs, but adaptors are easily available.